

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**October 17, 1975**

**For the confidential information  
of the Board of Trustee**

THE UNIVERSITY OF WYOMING  
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THE TRUSTEES  
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THE UNIVERSITY OF WYOMING  
Minutes of  
THE TRUSTEES  
October 17, 1975

The regular meeting of the Trustees of The University of Wyoming was called to order by President Quealy at 9:05 a.m. on October 17, 1975, in the Board Room of Old Main Building.

ROLL CALL

The following Trustees answered roll call: Brodrick, Bunning, Gillaspie, McCue, McEwan, Quealy, Smith, Sullivan, Thorpe, True, Wilson, and ex officio members Carlson and Coles. Trustee Hines and ex officio members Governor Herschler and Schrader were absent.

APPROVAL OF MINUTES

President Quealy asked if there were any corrections or additions to the minutes of the meeting of September 12, 1975. Mr. McCue moved approval of the minutes of September 12, 1975, as circulated. Mr. Sullivan seconded the motion, and it carried.

ANNOUNCEMENTS

President Carlson announced that lunch for the Trustees would be served in Ross Hall and that they would be joined by students Joe M. Sloan, Jr., Stephanie C. Wooster, Louis R. Headley, Rebecca L. Dyekman, and Barbara L. Parsons. In the afternoon programs will be given by Dr. Thomas Preston, Head of the English Department, and by Dr. Robert C. Warner, Assistant Professor of Journalism.

Dr. Carlson stated that he had been contacted by the Honorable Manuel Trucco, Ambassador to the United States for Chile, and that Ambassador Trucco had advised that the Chilean Government would be presenting the Bernardo

O'Higgins Medal to Professor William T. Mulloy for his work on Easter Island. This is one of the highest honors awarded by the Government of Chile.

President Quealy announced that he, Mr. Brodrick, and Mr. McCue had attended the Association of Governing Boards meeting held in Minneapolis, Minnesota.

At 9:15 a.m. Mr. Bunning moved that the meeting go into executive session. Mr. Sullivan seconded the motion, and it carried.

The meeting reconvened in open session at 10:45 a.m. with the same persons present as well as Dr. Robert G. Schrader, who is hereafter recorded as present. President Quealy called for consideration of items of business included in the President's Report and, on the basis of discussions which took place during the executive session, the following actions were taken:

APPOINTMENTS

Mr. Brodrick moved approval of the following appointments as recommended

by President Carlson. The motion was seconded by Mr. McCue, and it carried.

1. Daniel A. Briotta, Jr. as Planetarium Director and Lecturer in Astronomy for the period beginning November 1, 1975, to June 30, 1976.

2. Samuel E. Wing as Visiting Professor of Law for the 1976 Spring semester.

HONORIFIC APPOINTMENT

Dr. Thorpe moved approval of the honorific appointment of Vernon G. Bentley

as Adjunct Professor of Law, effective August 25, 1975, in accordance with the recommendation of President Carlson. The motion was seconded by Mrs. McEwan, and it carried.

APPOINTMENT OF  
PART-TIME FACULTY

President Carlson advised that as  
a matter of information he had included  
a listing of the part-time faculty appointments in the President's Report.

RETIREMENT

Mrs. McEwan moved approval of retirement  
for Raymond R. Clark, Plant Operator,  
effective January 1, 1976, as recommended by President Carlson in accordance  
with the Regulations of the Trustees of The University of Wyoming. The  
motion was seconded by Mr. Brodrick, and it carried.

RECALL OF  
RETIRED FACULTY

Mr. Sullivan moved that authorization  
be granted for the recall of  
Palmer Steen, retired Professor of Mathematics, for the period October 20,  
1975, through June 30, 1976, with his service not to exceed half-time.  
The motion was seconded by Mr. Wilson, and it carried.

DIRECTOR OF THE FAMILY  
PRACTICE RESIDENCY PROGRAM

It was moved by Mr. McCue, seconded  
by Mr. True, and carried that  
Charles W. Huff, M.D. be appointed as Director of the Family Practice  
Residency Program at Casper, Wyoming, and as Professor of Family Practice  
for the 1975-76 fiscal year, effective October 17, 1975.

DEPARTMENT HEAD  
DEPARTMENT OF SOCIOLOGY

It was moved by Mr. Brodrick, seconded  
by Mr. Bunning, and carried that  
Audie L. Blevins, Jr., Associate Professor of Sociology, be designated as  
Head of the Department of Sociology, effective October 17, 1975.

RESIGNATIONS

It was moved by Mr. Sullivan, seconded  
by Mrs. McEwan, and carried that the  
following resignations be accepted, to be effective on the dates indicated.

1. Beth Ann McClenahan, Instructor in Primary Education in the  
University School, effective May 16, 1976.

2. Maher A. Ibrahim, Assistant Professor of Petroleum Engineering,  
effective September 15, 1975.

SUMMER SCHOOL  
BUDGET 1976-77

In accordance with a recommendation  
from President Carlson, Mr. McCue  
moved that authorization be granted to proceed with plans for the 1976  
Summer School on the basis of the following tentative budget for the  
1976-77 fiscal year:

THE UNIVERSITY OF WYOMING  
Summer School Budget - 1976-77

	<u>Proposed Budget</u> <u>1976-77</u>	
<u>Income</u>		
Fee Income	\$292,000	
Supplement	<u>413,727</u>	
Total		<u>\$705,727</u>
<u>Estimated Expenditures</u>		
<u>Personal Services</u>		
Full-time Salaries	\$ 22,862	
Part-time Salaries		
Faculty	640,685	
Teaching Assistants	22,680	
Assistants	<u>6,150</u>	
Total		\$692,377
<u>Expense Items</u>		
Contractual	\$ 5,150	
Travel	850	
Supplies	3,000	
Equipment		
Other Services	<u>4,350</u>	
Total		<u>\$ 13,350</u>
Grand Total		<u>\$705,727</u>

The motion was seconded by Mr. Bunning, and it carried.

FEDERAL SURPLUS PROPERTY  
DONATION PROGRAM

The Wyoming Federal (Surplus)  
Property Agency is in the process of  
updating its eligibility files covering all donees participating in this  
program and they have requested adoption and execution of the following

resolution. Mr. Brodrick moved, Mr. Gillaspie seconded, and it carried to adopt the following resolution:

RESOLUTION

WHEREAS, various items of personal and real property owned by the United States are from time to time declared surplus and are subject to disposal for educational and health purposes under the Federal Property and Administrative Services Act of 1949, as amended, Public Law 152, 81st Congress (63 Stat. 377), as amended, (40 U.S.C. 471 et. seg.), and rules and regulations promulgated pursuant thereto; and

WHEREAS, it is contemplated that The University of Wyoming will from time to time need various items of said surplus property and will be able to utilize the same for educational purposes in accordance with the requirements of said Act and the rules and regulations promulgated thereunder; and

WHEREAS, The Trustees of The University of Wyoming have determined that it is necessary to establish procedures for the acquisition of said surplus property by The University of Wyoming.

NOW, THEREFORE, BE IT RESOLVED THAT THE UNIVERSITY OF WYOMING may from time to time make application for, and secure the transfer to it of, said Federal surplus property for educational use upon and subject to such exceptions, reservations, terms, covenants, agreements, conditions and restrictions as may be required in connection with the disposal of said property under said Act and the rules and regulations issued pursuant thereto; and

BE IT FURTHER RESOLVED THAT THE VICE PRESIDENT FOR FINANCE, or the Director of Finance and Budget, respectively, are hereby authorized, for and on behalf of The University of Wyoming, to do and perform any and all acts and things which may be necessary to carry out the foregoing resolution, including the preparing, making, signing and filing of plans, applications, reports and other documents, the execution, acceptance, delivery and recordation of agreements, bills of sale and other instruments pertaining to the transfer of said property and the payment of any and all sums necessary on account of the purchase price thereof or on account of fees or costs incurred in connection with the transfer and acquisition of said surplus property.

LIBRARY PERIODICAL  
SUBSCRIPTIONS

President Carlson advised that in order to maintain present periodical subscriptions for the library during the 1975-76 fiscal year that additional funds would be necessary. He stated that these periodical subscriptions were vital to accreditation. After discussion, Mr. Sullivan moved that



on behalf of the Trustees that President Quealy contact Governor Herschler with a request for \$45,000 from the Governor's emergency fund which monies would be for the purpose of maintaining the present periodical subscriptions at the library during the 1975-76 fiscal year. The motion was seconded by Mr. True, and it carried.

AUDIT REPORT

It was moved by Mr. Bunning, seconded by Mrs. McEwan, and carried to accept the audit report prepared by McGladrey, Hansen, Dunn and Company, as required by the January 15, 1974 and June 1, 1975 Bond Resolutions for the fiscal period ending June 30, 1975.

Mr. Elliott G. Hays, Vice President for Finance, joined the meeting at 11:05 a.m.

PHYSICAL PLANT

President Quealy called on Mr. Sullivan for a report from the Physical Plant and Equipment Committee. A copy of the minutes of the October 16, 1975, meeting is attached as Enclosure 1.

1. Infrared Telescope Components. It was moved by Mr. Sullivan, seconded by Mr. Brodrick, and carried that the Trustees reject the bids from L & F Industries and Ash Manufacturing Company for the dome for the 90" Infrared Telescope since the bids were not responsive to the specifications.

It was then moved by Mr. Sullivan that appropriate University officers be authorized to negotiate within funds available with Ash Manufacturing Company in such a manner to assure that the construction of the dome on the site will be satisfied; that the members of the Physical Plant Committee be polled by telephone regarding the recommended negotiation, and that the Executive Committee be authorized to approve the negotiation which would be ratified by the Trustees at a later date. The motion was seconded by Mr. Smith, and it carried.

2. Lyman Substation. Mr. Sullivan advised that the State Land Commissioner had received an application for a uranium lease covering the Lyman Substation land. Title to the 200 acres of land is vested in the State except for 1.4 acres which is owned by The Trustees of The University of Wyoming. Sixteen acres of the land have been leased to the Town of Lyman for a sewage lagoon. The remainder of the land is under lease to a private person for agricultural purposes. After discussion, it was moved by Mr. Sullivan that the Trustees recommend to the State Land Commissioner that the land not be leased for purposes of uranium exploration and possible development; that University officers be authorized to ascertain whether the land could be used for other state purposes; and that the State Land Commissioner be advised that the Trustees do not recommend initiating the sale at this time of this land in small parcels. Mr. McCue seconded the motion, and it carried.

3. Oil and Gas Leases on University-Owned Land. It was moved by Mr. Smith that University officers be authorized to proceed to develop an agreement for consideration by the Trustees at a later date whereby the State Land Commissioner would be authorized to lease such lands in accordance with existing state procedures and supervisory authority. The motion was seconded by Mr. Gillaspie, and it carried.

4. Lewis Street Site Improvements. Drawings of the revised concept of the improvements to be undertaken on the campus bordering Lewis Street and in the parking lot north of Wyoming Hall were circulated. Mr. Sullivan moved, Mr. Brodrick seconded, and it carried to accept the drawings of the revised concept, as circulated.

As a matter of information, Mr. Sullivan advised that Spiegelberg Lumber and Building Company had accepted the offer for the Bookstore Remodeling project, as bid, in the amount of \$112,300.

APPROVAL OF EXECUTIVE  
COMMITTEE ACTIONS

Mr. Hays discussed the funds available for the observatory and explained that if the following bids were ratified by the Trustees, that the total bids for the project would be \$873,364 compared to funds available of \$900,000. He advised that there would still be sufficient funds available for incidental costs. After further discussion, it was moved by Mr. Brodrick, seconded by Mr. True, and it carried to ratify the Executive Committee's actions in accepting the following bids.

1. Infrared Telescope - Mirror Mount, Drives and Support System. A contract was awarded to L & F Industries for Item No. 1 90" Mount for \$697,100.

2. Figuring and Grinding Mirror Blanks. A contract was awarded to Norman Cole for Item No. 1, figuring 90" Mirror for \$81,921.

TRANSFER AND CONSOLIDATION  
OF MAURINE HOLLO PERSON  
MEMORIAL SCHOLARSHIP

It was moved by Mr. Brodrick, seconded by Mrs. McEwan, and it carried that the following resolution be adopted.

RESOLUTION

WHEREAS, it has been requested by Mrs. H.T. Person that the H.T. Person Memorial Scholarship fund, held by The University of Wyoming Foundation, be combined with the Maurine Hollo Person Memorial Scholarship fund, held by The University of Wyoming, and

WHEREAS, The University of Wyoming Foundation, a nonprofit corporation under the laws of the State of Wyoming, is organized to assist and extend financial support to The University of Wyoming and to serve as agent for The University of Wyoming in the management and investment of property of any kind acquired by The University of Wyoming by gift or devise,

NOW THEREFORE, be it resolved that:

1. The Trustees of The University of Wyoming, as the lawful governing board of The University of Wyoming, do hereby transfer the total account of \$2,000 from the Maurine Hollo Person Memorial Scholarship fund for the purpose of combining said sum with the H.T. Person Memorial Scholarship fund for the support hereafter of a single scholarship award to be known as the H.T. and Maurine Hollo Person Memorial Scholarship.

2. The Treasurer of The University of Wyoming is hereby directed to cause the foregoing transfer.

CONTRACTS, GRANTS, GIFTS  
AND SCHOLARSHIPS

It was moved by Dr. Thorpe, seconded by Mr. Bunning, and carried to accept contracts, grants, gifts, and scholarships in the total amount of \$379,376 for the period August 27, 1975, through September 30, 1975, in the following individual amounts: (1) Contracts and Grants, \$287,064; (2) Gifts, \$20,954; and (3) Scholarships, \$71,358.

ASUW BUDGET

President Quealy stated that at the last meeting the Trustees decided that ASUW should submit a budget which detailed the planned expenditures of the extra monies realized from increased enrollment and that consideration would then be given for the transfer of these funds from the reserve in which deposited. Mr. Coles, ASUW President, advised that \$5,300 was realized from the increased enrollment and that ASUW would like to utilize these funds during 1975-76 for certain activities of clubs and organizations which the ASUW deem worthy of sponsorship. He noted that the ASUW Finance Committee had found it difficult to detail exactly how the money would be expended. After further discussion, Mr. Smith moved that \$5,300 be transferred from the ASUW reserve account to their on-going programs account and that such funds be expended for the activities of clubs and organizations approved for funding by the ASUW. Mr. Wilson seconded the motion, and it carried.

Mr. Hays left the meeting at 11:30 a.m.

DEVELOPMENT COMMITTEE

Mr. Brodrick reported on the activities of the Development office and stated that the Development Committee held a meeting on October 16, 1975. A copy of the minutes is attached as Enclosure 2. Mr. Brodrick noted that the University had received a gift of 19 cows and 5 calves of Registered Angus cattle valued at approximately \$32,000. Also, he advised that Mr. Hollon is urging each Trustee to provide him with the name of at least one possible donor.

REPORT ON MEETING OF  
ASSOCIATION OF  
GOVERNING BOARDS

Mr. Brodrick, Mr. Quealy, and

Mr. McCue reported briefly on the

meeting of the Association of Governing Boards held in Minneapolis, Minnesota during October. They advised that programs were conducted on collective bargaining, evaluation of faculty, and evaluation of administrators.

WYOMING HIGHER  
EDUCATION COUNCIL

President Quealy announced that at

the last meeting the Trustees had

tabled a proposal by the Wyoming Higher Education Council wherein a Council management consulting team would conduct a management audit of the University. Dr. Schrader advised that the Community College Commission had received a request for their support for audits of the community colleges in the state. He noted that the Community College Commission had denied the request at this time as they felt more information on the proposal was needed. After further discussion, Mr. McCue moved that the Trustees deny the request for the management audit at this time and that they notify the Wyoming Higher Education Council that they would like more information regarding the proposal. Mr. Gillaspie seconded the motion, and it carried.

President Quealy announced that the meeting would recess until 3:30 p.m.

The meeting reconvened at 3:30 p.m. in open session.

REPORT ON THE 1975  
WYOMING CONFERENCE ON  
FRESHMAN AND SOPHOMORE ENGLISH

Dr. Thomas R. Preston, Head of the

English Department, reported on the

1975 Wyoming Conference on Freshman and Sophomore English which was held at the University on July 21-25, 1975. He stated that the general goals of the Conference were on improving instruction in Freshman and Sophomore English courses and coordinating community college and University effort

in these areas. He announced that a concrete and immediate result of the Conference was a new agreement between the University and representatives of the state's Community Colleges on an improved credit-by-exam policy for freshman English.

DISPLAY OF PAINTING  
"HELL GATE -- SWEET  
WATER RIVER"

Dr. Robert Warner, Journalism Department,  
discussed the oil painting, "Hell  
Gate--Sweet Water River," which was

on display for the Trustees. This painting by American artist Alfred Jacob Miller is presently on loan to the University.

1975-76 BUDGET

Mr. Hays was invited to join the  
meeting at 3:45 p.m. to answer

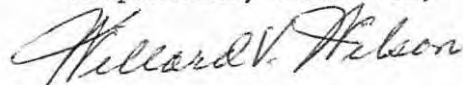
questions on the 1975-76 budget. He briefly discussed the various types of funds. President Quealy requested Mr. Hays to prepare a one page summary describing these funds.

The next meeting of the Trustees is scheduled for November 14, 1975.

ADJOURNMENT

President Quealy declared the meeting  
adjourned at 4:10 p.m.

Respectfully submitted,



Willard V. Wilson  
Secretary

MINUTES OF THE  
PHYSICAL PLANT AND EQUIPMENT COMMITTEE  
October 16, 1975

The meeting was called to order at 3:15 P.M. by Chairman Sullivan.

ROLL Others present were Gillaspie, McEwan, Brodrick, Quealy,  
CALL Coles, Carlson, Hays, Geraud, Jones, Jackson, and Arnold.

LEWIS STREET Mr. Jackson had available for the committee to see, the  
SITE IMPROVEMENTS drawings of the details of the revised concept of the  
improvements to be undertaken on the campus bordering  
Lewis Street and in the parking lot north of Wyoming  
Hall. No action was taken by the committee, but the  
consensus was that the drawings are very acceptable.

INFRARED TELESCOPE Following is the tabulation of the bids for the dome for  
DOME the 90" Infrared Telescope:

<u>Bid opening - 10/16/75</u>		<u>Bid Bond</u>
L & F Industries Huntington Park, California	\$194,300 f.o.b. Huntington Park, California. Price reduction of \$18,000 to be made if the University of Mexico orders a dome of the same size.	NO
Ash Manufacturing Co. Plainfield, Illinois	\$104,375 Dome to be constructed at their expense, after which they would ask for partial payment with the final payment being due after the installa- tion has been made at observa- tory site and has been approved by University authorities.	NO

Mr. Geraud commented about the bids and pointed out that neither bid was responsive to the bidding specifications in that bid bonds were not provided by the bidders and that both bids introduced factors not included within the specifications. He further stated that neither bidder was a resident bidder, and advised that the Trustees could reject the bids and authorize University officers to enter into negotiation for the acquisition of the telescope dome with the apparent low bidder, although it was submitted by a non-resident. Such negotiations would probably require an agreement by which the University would purchase a dome at the manufacturer's site and enter into a contract for its transportation and installation on the site. Legal requirements for a contractor's bond would have to be observed.

The committee voted to recommend to the Trustees that they reject the bids as not being responsive to the specifications.

The committee voted to recommend to the Trustees that the University administration be authorized to negotiate (within funds available) with Ash Manufacturing Company in such a manner that proper surety for the construction of the dome on our site will be satisfied; that the members of the Physical Plant Committee be polled by telephone regarding the recommended negotiation, and that the Executive Committee be authorized to approve the negotiation which would be ratified by the Trustees at a later date.

LYMAN SUBSTATION      Mr. Geraud reported the State Land Commissioner has received an application for a uranium lease covering the Lyman Substation land. Title to the 200 acres of land is vested in the State except for 1.4 acres which is owned by The Trustees of the University of Wyoming. Sixteen acres of the land have been leased to the Town of Lyman for a sewage lagoon. The remainder of the land is under lease to a private person for agricultural purposes.

He also suggested that inasmuch as this land is not being used by the University, that University officers be authorized to ascertain whether the land could be used for other state purposes.

He reported further that a request has been received for the purchase of a small tract included within the Lyman Substation land. The purposes of the purchase would be to erect a home.

The committee voted to recommend that the Trustees recommend that the land not be leased for purposes of uranium exploration and possible development; that University officers be authorized to ascertain whether the land could be used for other state purposes; and that the State Land Commissioner be advised that the Trustees do not recommend initiating the sale at this time of this land in small parcels.

OIL AND GAS LEASES ON      Mr. Geraud reported that as a result of an application UNIVERSITY-OWNED LAND      to the State Land Commissioner for an oil and gas lease covering 112 acres of land owned by the Trustees, the Trustees in 1974 decided that the University should establish a procedure for seeking competitive bids for a lease. Since that time further consideration of the necessary procedures to implement such a plan, as well as the supervision of the lease after issue, indicates that it may be more practicable to establish an arrangement whereby the State Land Commissioner would be authorized to lease such lands in accordance with existing state procedures and supervisory authority. Recently, the Land Commissioner asked again about these leases, and Mr. Geraud commented that he had talked to him as well as the Assistant Attorney General about them.

The committee voted to recommend to the Trustees that University officers be authorized to proceed to develop an agreement with the State Land Commissioner which would be presented to the Trustees for consideration at a future meeting.



BOOKSTORE  
REMODELING  
PROJECT

Mr. Hays reported that Spiegelberg Lumber and Building Company had accepted the offer for this project at the amount they had submitted as their bid.

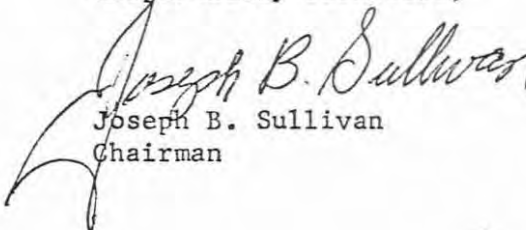
STOCK FARM

Mr. Hays reported he had had a call from a member of the Albany County Commissioners, expressing a desire that they be permitted to acquire certain land and property to be used as a historical site or possibly a park. He told her that at present there are no facilities so that the University could move out of the Stock Farm.

ADJOURNMENT

The meeting was adjourned at 4:05 P.M.

Respectfully submitted,



Joseph B. Sullivan  
Chairman

MINUTES OF THE DEVELOPMENT COMMITTEE MEETING

October 16, 1975

A meeting of the Development Committee of the Trustees was held in the Board Room of Old Main on October 16, 1975 at 1:15 p.m.

Committee members present were Chairman Brodrick, Mrs. McEwan and Dr. Thorpe. Absent - Mr. McCue. Also present were Mr. Quealy, President Carlson, Mr. Gillaspie, Mr. Hollon, Mr. Hall and Mr. Gary Coles, ASUW President.

The meeting was opened with the reading of the minutes of the last meeting. Mr. Hall recommended a correction be made on Page Three, Item 5, Line 6 in the minutes which reads:

"The Committee agreed that Mr. Hall should draft a proposal to be presented to the Legislature for approval to have such a plan, and that approval also be obtained from the Internal Revenue Service."

Chairman Brodrick instructed the secretary to correct the minutes to read as follows:

"The Committee agreed that Mr. Hall should draft a proposal to be presented to the Board of Trustees and the University of Wyoming Foundation Directors for approval to have such a plan, and that approval also be obtained from the Internal Revenue Service."

Chairman Brodrick reported on his attendance at the AGB Conference at Minneapolis on October 6 - 7, wherein the development officer from the University of Michigan conducted a seminar explaining the operation of their fund raising activities. Michigan's annual campaign generates \$2 - \$5 million.

They also have separate drives for each college, i.e., to furnish new buildings or to add new wings on buildings.

Progress on the Western Heritage Research Center is very slow. Sketches of the floor plan are being made and will be shown to one of Wyoming's well-known ranchers when he visits the University in the next couple of weeks. Also, an architectural drawing of the proposed building is being made to give to Joe Watt, National Chairman for the Center, to place in his home. To obtain a better understanding of the proposed building, Mr. Hollon visited the Cowboy Hall of Fame in Oklahoma. The Western Heritage Center is to be styled after the Hall of Fame.

Mr. True, Dr. Carlson, Dr. Meyer; Mr. Roberts, Editor of Publication Services, and Mr. Hollon have been working on the energy research brochure. The 20-page dummy will be completed next week for approval.

The annual appeal, through the combined efforts of the Development Office and the Alumni Office, will have its "kick off" at a brunch on October 25, 1975 at the Diamond Horseshoe. Senator Clifford Hansen has agreed to be the campaign chairman. The Board of Directors of the Alumni Association are very enthusiastic and have pledged a \$10,000-group contribution and the Past Presidents of the Alumni Association have also pledged \$10,000. It is hoped that the students, faculty and administration will also consider contributing to the annual fund drive. Through the combined effort, it is the goal to provide sufficient contributions to assist the colleges with their extraordinary expenses and dispense with the individual college drives.

Mr. Hollon reported on the recent trip to the University of Oklahoma that he, Mr. Hall and Mr. Walker made on September 30 and October 1. The trip

was very informative, and many new ideas were obtained on the structure and operating procedures involving the Development Office, Alumni Office and Foundation.

Mr. Hall reported on the gift of 19 cows and 5 calves of Registered Angus cattle to the University. Working with the Animal Science Department, College of Agriculture, a pedigree analysis was prepared by Mr. Haas of Veteran, Wyoming. We expect delivery of the cattle, valued at \$32,000, shortly after November 1, 1975. It is the intent to sell the animals with the proceeds being an unrestricted gift to the Animal Science Department.

Mr. Hall also reported that he has prepared a proposed trust instrument, in accordance with the donor's wishes, in regard to the \$10,000 scholarship gift to the University. Mr. Hall is awaiting further correspondence from the prospective donor.

Mr. Hollon reported on the progress being made on the proposed gift of property to be given to the University. He and Mr. Hall have been in consultation with the donor and with the donor's tax attorney. The proposal is very complicated and at this point the project looks bleak. However, Dr. Carlson stated that it may take a long time, but if we continue to show our interest, we may be able to resolve the differences.

A workshop on "Estates" was conducted by Mr. Hollon for the remainder of the meeting. It was the consensus of the committee that the forms used as a format for estate planning and deferred giving were good, and that the Development Officer should continue to utilize this procedure.

There being no further business, the meeting was adjourned at 3:10 p.m.

Respectfully submitted,

*Donna Cotton*

Donna Cotton  
Secretary